



An Introduction to Semieta™ Visitor



Semieta™ Visitor is an easy-to-use, visitor management system



Semieta™ Contractor is a comprehensive contractor management system



Semieta™ Entry is an efficient, secure entry control system

About AccessIT Data

AccessIT Data is an access services and solutions provider with more than 10 years of dedicated IT experience offer a unique range of access, contractor and visitor management solutions.

As a leading provider of access IT solutions, the company can help businesses to meet the challenges of ensuring the health, safety and security of its employees and visitors whilst on site. AccessIT Data applies its knowledge and experience to help businesses achieve a safe and secure working environment. **Semieta™** is a product of Access IT Data Ltd.

The Semieta™ range of products has been built with ease of use a priority. With almost two million people being logged by our systems in the UK each year, AccessIT Data has the experience to provide a solution to meet, resolve and enhance your health, safety and security concerns, providing significant cost benefits along the way.Access Simplified.

Welcome to Semieta™ Visitor

Reducing the risk of unauthorised access to your premises is a prime concern for many businesses and organisations especially those with high security demands.

As its name suggests the Semieta™ Visitor solution is a system which will help you to manage your visitors, contractors and employees when visiting a single or multi-site company location. In short, Semieta™ Visitor is widely thought of as the most comprehensive and easy-to-use product of its kind available today.

The solution maintains a record of all visits that have been made and a list of who is on the premises at all times. The system records and provides information for the production of temporary day or multi-day visitor or contractor passes. Any visitor not seen to be wearing an ID badge can be challenged as to why they are on site.

Knowledge of who is on site, where and when they have entered and if possible, leave site is also of primary importance in this day and age. This document introduces the options and key features and benefits of our Semieta™ Visitor solution which will provide you with the tools to considerably improve the management of staff, visitors and contractors to the site.



Semieta™ Visitor software

- ✓ Handle all aspects of visitors/contractors on site
- ✓ Manage Induction dates and expiry, no induction, no entry.
- ✓ Contractors can be barred
- ✓ Record the arrival and departure of visitors/contractors on site
- ✓ An ID pass is can be printed in advance or at the time of the visitors arrival at site
- ✓ Each visitors/contractors name and their details can be added, edited or deleted.
- ✓ Badge designs can we created within the software to match individual site needs.
- ✓ Provides emergency roll call should the unexpected occur
- ✓ Provide real time LIVE data updates to show who is on site, NOW
- ✓ System can work with manned access points, or at remote logging points.
- ✓ Attendance records and Management Reports can be viewed – Time on site
- ✓ Provide Audit reports on all past bookings and visits.

Semieta IT Installation Requirements and Full Terms and Conditions are available on request.

Pricing

Prices range from £395 for the downloadable single installation, to £1,950 for the Enterprise version. The software is a perpetual licence, hence a one off cost.

Additional costs may apply for installation and training, hardware items such as bar code scanners, web-cams, card printers and consumables such as ID cards and card holders.

	<u>Visitor Lite</u>		<u>Visitor Pro</u>		<u>Visitor Enterprise</u>	
	Included	Price £	Included	Price £	Included	Price £
Software	yes	395.00	yes	595.00	yes	1,950.00
Licence Type	Single PC License		Up to 5x PC Licences		Multi-Site Licence	
Log IN / Log OUT	yes		yes		yes	
Roll Call	yes		yes		yes	
Standard Reports	yes		yes		yes	
Tailored Reports	x		option	600.00	option	600.00
Standard Badge Design	yes		yes		yes	
Tailored Badge Design	x		yes		yes	
Key Manager	x		option	335.00	yes	
Site Induction	x		yes		yes	
Web Cam	option	55.00	option	55.00	option	55.00
Barcode Scanner	option	170.00	option	170.00	option	170.00
Self Registration Module + Tablet		N/A		500.00		500.00
Annual Service and Support	Level 1	195.00	Level 2	295.00	Level 3	595.00
Additional Software Licences		n/a		395.00		595.00
Intranet Visitor Booking	x		option	PoA	option	PoA
SQL Database Required	no		yes		yes	
Site Visit - Installation Fee	Download only		Remote or ½ day	325.00	1 day	600.00

Service and Support

A full client service and support agreement for Semieta™ Visitor is recommended, to ensure that we can keep you up to date with all the latest software developments.

The support provided is offered in three levels for Semieta™ Visitor, as follows:

Semieta Visitor Lite	Telephone/Remote Support Only;
Semieta Visitor Pro:	Telephone / Remote Support; Chargeable Call Out within 5 working days
Semieta Visitor Enterprise	Telephone /Remote Support + Priority Call Outs - 2 free per year.

In summary the cover includes the following benefits for our clients:

- Annual Software Maintenance Agreement provides:
 - Helpdesk Support, 09:00 – 17:30 Mon-Fri.
 - Free on-line and on-site support
 - Free call outs (if fault/bug within our system cannot be rectified on line)
 - Software Upgrades provided free of charge
- Annual Hardware Maintenance Agreement provides:
 - Next Day (Best Endeavour) Response
 - On-Site Response.
 - Free Annual Visit Check

The agreement is reviewed annually.

Next Steps

1. Discuss and agree exact requirements
2. Check and confirm IT Installation Requirements (available on request)
3. Confirm approval to proceed
4. Agree installation date.

Extend the Use of Semieta Visitor by Integrating with other Semieta Products

- **I need an integrated Access Control system**
- **Semieta Entry** manages all site access points including, door entry systems, car parking control, recording of other frequent contract staff e.g. cleaners.
- **How can I improve the management of Contractors on site?**
- **Semieta Contractor** allows the management of method statements, risk assessment and permits for each job by contractor, showing a schedule of works calendar.
- **I would like Contractors to upload job documentation for approval, prior to arriving at site**
- **Semieta Contractors Registration Portal** invites contractors to upload documents such as Method Statements and Insurance Details, for approval in advance of their arrival on site.
- **I need a system where Contractors can sign themselves in on site**
- **Semieta Contractor Booking Portal** provides a facility for contractors to pre-book their arrival on site. A web link is sent to the contractor to pre-book their scheduled arrival time. Upon approval, a unique PIN code will be emailed for confirmation when Logging IN on site.
- **I would like staff to pre-book their visitors in advance, without having to ask Reception.**

- **Semieta Intranet Pre-Booking** enables staff to pre-book visitors to site, eliminating the need to email or call reception to advise of scheduled visitors.
- **Issuing Keys causes all sorts of problems**
- **Semieta eKey** enables staff or contractors, logged IN, to be assigned keys. Details are held in the database, until the key is returned. eKey can also be used for room bookings and key access.
- **I need visitors to self-register on site when arriving**
- Using a web enabled tablet, visitors can enter their details into a tablet and print off a pass and register onto the site.

References

Widely employed across both the private and public sectors, the Semieta range of products is installed within over 100 sites across the UK. Below is a selection of some of the users;

